Willaura School Council Meeting – Meeting opened at 7.10pm 9/11/2015

Present: Sybil Burmeister, Anna Gray, Amanda Kumnick, Sue Knight, Merrin Parkinson, Rae Perry
Apologies: Nick Anderson, Janie Evans, Glenn Price, Terry Walker, Kelly Evans

Minutes from previous meeting
Approved as a true record the minutes of the previous meeting

Motion to approve Minutes. Moved: Anna Gray seconded Merrin Parkinson. Carried

Business Arising from Previous Meeting:

Correspondence Out:
- Shade Sail Grant Application with Pacific Hydro

Correspondence In:
- None

Treasurer’s Report:
- End of October explanation of the business financing reporting and the reports that are issued.
- Treasurer presented financial reports and explained each report.
- Reports tabled and approved by School Council are as follows:
  - General Ledger Operating Statement - Detail for income and expenditure
  - General Ledger Balance Sheet
  - Cash Receipts - detail for bank accounts
  - Cash Payments report - detail from bank account reconciliation
  - Journal Report for clearing accounts outlining transfers
  - Family Credit Note
  - Cancelled Payments
  - Bank Reconciliation for High Interest account
  - Reconciliation of Official account
  - Cash flow statement for the month
  - Annual sub program budget report for revenue and expenditure
  - Bank accounts movement detail

Motion to move Treasurers Report. Moved Merrin Parkinson, seconded Sybil Burmeister. Carried

Principal’s Report: see attached
- Got half what we need for the shade sails, need to approach some other organisations
- Joint school sleepovers for the 2/3 and the 4/5/6
- Parent/Teacher interviews went well and well attended
- Snow Camp accommodation booked and need a bit of a budget. Sue Knight will still accompany the camp.
- Birds/chicks being born
- Kidsmatter introduction for 2016
- Looking at three separate committees
  - Grounds Committee – meeting once per term
  - Policy Committee – meeting once per term (3 people to read and approve and pass them).
  - Finance Committee
  - Motion to set up a grounds subcommittee, policy subcommittee with these three new subcommittees (including Finance) starting in December. Membership to be decided at the next school council meeting. Moved by Sue Knight, seconded Merrin Parkinson. Carried

Motion to move the Principals report. Moved Sue Knight, seconded Anna Gray. Carried

General Business
- Finance committee will meet for first meeting before the next School Council meeting at 6.30pm
- Policies for approval, presented to school council.
  - Camps & Excursions
• Parent Code of Conduct policy – to be issued to parents
• Incursions Policy

  **Motion to move the policies. Moved Sue Knight, seconded Anna Gray. Carried**

• Facebook – means of communication with parents. Will recommend purely for communication.

• Draft/Indicative Budget for 2016 presented to school council

  **Motion to move the indicative draft budget moved Merrin Parkinson, seconded Sue Knight. Carried**

• Reviewed maintenance for completing painting, of the back of the school.

  **Motion to finish the painting of the back wall by Ricky Ralph before end of school year or over January school holidays. Moved Sue Knight, seconded Sybil Burmeister. Carried**

• Add Trellis around the chook shed, work is quoted as $820

  **Motion to fix the chook shed as per quote. Moved Sue Knight, seconded Sybil Burmeister. Carried**

• Fix broken boards on East Side and add flashing to prevent further deterioration of the wall. Work is quoted as $630

  **Motion to complete East Side as per quote. Moved Sue Knight, seconded John Jenkinson. Carried**

School Council President thanked and added all the best wishes of the school council and parent body.

  **General Business Moved Anna Gray, seconded Rae Perry. Carried**

Meeting Closed 8.30pm

Next Meeting: